



# 2021 WHAT WE'RE ALL ABOUT...

**A Parent's Guide to Synergy Summer Camp!**

**Children are a gift from the Lord; they are a reward from Him.  
Psalm 127:3 NLT**

# **Dear Parents and Guardians,**

**Welcome to Synergy Summer Day Camp! We are so excited to have your child join us for an exciting summer. We want you to know that we consider it a privilege to care for your children. We hope and pray that Christ will work through us to reveal to each of you His unfailing love.**

**At Synergy, we pride ourselves on being Christ-centered, HIGH-ENERGY, and unquestionably safe. Our staff is comprised of energetic young adults who are passionate about guiding campers, making disciples, and providing a safe and fun environment.**

**Enclosed you will find almost everything you need to know about Synergy. You will find policies and procedures that are necessary for us to care for your children in a healthy and safe environment. We ask you to make yourselves and your children aware of this information so that everyone in your family is prepared to have a positive experience here at Synergy! We appreciate your cooperation and we look forward to working with you this summer! Feel free to contact us if you have any questions!**

**In Christ,  
Glen McGriff**

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# **Our Vision**

**Our vision is to minister to families in our community by providing an exciting, fun, safe, Christ-centered environment for kids from 3-years old through 5th grade.**

# **Our Mission**

**Our mission is that every camper and Day Camp family would hear the message of Christ and be led into a growing relationship with Him.**

# **Statement of Belief**

**We believe there is one true God, and that He desires to reconcile and redeem people in their brokenness. We believe that He sacrificed His one and only Son, Jesus Christ, in order to make this happen. And we believe that it is the responsibility of all believers to make this redemption known to all nations.**

# **What does this mean?**

**Synergy's Vision, Mission and Beliefs all mean that we must provide an environment of excellence for our campers and their families.**

**Parents can take comfort in knowing their children are in a secure, positive environment where they will encounter Christ daily. We will never pressure a child to make a commitment to Christ; however, we will speak of Him unashamedly.**

## **General Info**

Synergy is a summer day camp designed for children ages 3 years- through those who have completed 5th grade. Our hours of operation are Monday- Friday, 7:00 a.m.- 5:00 p.m.

**\*WE WILL NOT HAVE SUMMER CAMP THE WEEK OF JULY 5th-9TH**

## **Our Staff**

At Synergy, we consider our staff to be our best asset. We strive to hire the most qualified individuals who are passionate about serving God and investing in the lives of children. We guide and encourage our staff throughout the summer and spur them on towards a deeper relationship with the Lord. Our hope and vision is that through a vibrant, healthy staff, Synergy will help to shape campers' lives.

## **Security Procedures**

At Synergy, we take each camper's physical safety very seriously. Our best tool for keeping campers out of harm's way is to hire and train an excellent staff. Each staff member is carefully selected and given a thorough background check. The staff participates in every activity with the campers. Staff members are not allowed to be by himself/herself with campers. This is our strictest policy. There must be a minimum of two staff members with campers at ALL times. Please don't hesitate to call the Director if you have questions or concerns about our safety procedures.

Each camper will be assigned a daily security tag that will be required when signing out. Upon arrival, you will sign your child in at the Synergy kiosk. A two-part tag will be printed: the first sticker is for your child to wear, the second is yours. You must show this tag at check-out. If you will be unable to pick up your child, you must notify the Synergy director of the person who will be picking them up. The person picking up your child must have the tag (a screenshot of the current day's tag is also acceptable), as well as a picture ID. This tag will also allow whoever has it to visit campers at lunch, snack or during special invitation-only events.

\*If your tag gets lost, you must provide proof that you are the child's parent (i.e. Birth Certificate/Court Documents).

We will NEVER release a child to ANYONE who has not properly followed ALL Security Procedures.

## **Dress Code**

Synergy is focused on honoring Christ, therefore, all clothing worn by campers and staff should be modest. Please send your camper in SOCKS & TENNIS SHOES everyday!

- Acceptable dress includes:
- Tennis shoes and socks
- Modest shorts or pants
- T-shirts or other loose fitting, comfortable shirts

Unacceptable dress includes:

- Skirts or dresses (due to our high activity level!)
- Shorts that are shorter than fingertip-length
- Shirts with inappropriate slogans or questionable advertising
- Spaghetti strap or low-cut shirts
- Flip flops, crocs or heeled shoes (these can actually be dangerous with our high level of activity)

If a camper arrives inappropriately dressed, parents will be contacted to bring a change of clothing or shoes.

## **Lunch & Snack**

Campers will eat lunch with their class daily. Please remember the following guidelines:

- Campers should bring their lunch daily.
- No refrigerator or microwaves are available for your camper's lunch. Please do not send lunch items that must be heated or refrigerated.
- Please provide a snack from home in their lunchbox each day (i.e. pretzels, animal crackers, goldfish, etc.). Synergy employees will not be providing or handling any snacks for Campers this summer.
- Parents may visit their child during lunch or snack, but not during any other activities.
- Guests must provide camper's security tag
- Synergy is not a nut free environment. If your child has a severe nut allergy we will provide a table for them to sit at with other campers who are not eating peanut butter or other nut products. Please be sure to include your camper's allergy information on their registration form.

## **Field Trips**

Your child will have several opportunities to participate in Field Trips during the summer. Field Trips are completely optional. Your child is welcome to stay on campus. All Field Trips will be communicated via email the week prior to the scheduled activity. The cost will be around \$10 for each trip. Field Trips will be depending on COVID restrictions.

## **Lost & Found**

Any items remaining in classes each day will be put in the Lost & Found, located at the Synergy Welcome Desk. At summer's end, all items will be donated to a charity organization.

## Medication

If your child must take medication (this includes prescription and over-the-counter medication including inhalers and epi-pens) during the hours of Synergy please request a Medication Form, complete it, and submit it to the Director. No medication will be given to a camper unless a medication form has been completed. Campers are not permitted to carry their own medication or store them in their classrooms. Medications will be kept in the office. If situation calls for it a group leader may carry the medication for the camper.

## Items Prohibited

Any prohibited items will be taken from the camper and returned to the parent at the end of the day. The following items are prohibited:

- Cell phones, I-pads, Kindle, I-pod Touch and all similar devices- **prohibited only during scheduled activities** (Must be stored while child participates in activities, but will be permitted during designated rest times)
- Digital or video cameras
- Toys, books, games, DVD's, CD's, videos, video game devices
- Pokemon and other trading cards

Of course, any dangerous or illegal items or substances brought to camp will result in the camper's immediate dismissal from Synergy.

## Drop Off Procedure

Drop Off takes place between 7:00 and 8:30. Please allow additional time in your schedule to accompany your child inside and check them in at the Synergy kiosk. A two-part tag will be printed. Please place the first sticker on your child's back, the second is yours. This tag must be presented by the person picking up your child. (See Security Procedures). There will be a Synergy Staff member stationed to greet you at the door. Staff members will help check your child in at the kiosk, store their lunch and personal items, and walk them to their first activity room. If you arrive later than 8:30, please walk your child in and locate a staff member.

## Pick Up Procedures

You must provide your security tag to pick up your child. If someone other than your child's parent/guardian is picking them up from Synergy, remember that this person **MUST** have your child's TAG, as well as a photo ID. A screenshot of the tag is acceptable if you are unable to give them the tag. Please notify the Director as soon as possible if someone else will be picking up your child. **No child will be released to anyone who refuses to follow our Security Procedures.**

## Late Pick Up Fees

Supervision for your child is **only** provided from 7:00 a.m.- 5:00 p.m. each day. In the event that you arrive late to pick up your camper, you will be charged **\$1.00 per minute after 5:00 p.m.** You must come in to the office and follow security procedures. Please contact us as soon as possible if there is an emergency or an extreme situation that will cause you to be late. These situations will be taken into consideration.

## Visitors

Any person who wishes to visit a camper or staff member at Synergy must abide by the following guidelines:

- Visitors are only welcome during Lunch or Snack.
- Visitors must check-in with their current photo ID and their child's security tag

The purpose of all of our policies and procedures is to ensure that the campers have a fun AND safe environment, so we will not compromise our policies when it comes to the safety, security, or the well-being of our campers and staff.

## Discipline Philosophy

Please review these policies with your child(ren) so that everyone can have a fun and enjoyable experience at Synergy.

Synergy asks campers to observe 3 basic rules:

1. Respect others
2. Respect yourself
3. Respect property

At Synergy, we believe that in most cases, if we strive to build a special relationship with each camper, they will obey the rules that we set out for them more often than not. In instances when a camper is showing "minor" disrespect (i.e. talking during an activity, straying from the group, not following instructions, etc.) the following actions will be taken

### Action steps for minor disrespect:

1. Staff member will describe the misbehavior to the camper and remind them of their expectations.
2. If the behavior persists, the camper will be removed from the current activity and given a 5 to 10 minute time-out.
3. If the minor disrespect occurs a third time, the camper's parent/guardian will receive a phone call and/or a Discipline Form during Pick Up.

In the instances where a camper is repeatedly being defiant towards any staff member, or physically aggressive towards another person, we will take the following course of action:

### Action steps for major disrespect:

1. Camper will be removed from their group until parents have been contacted.
2. Parents will be contacted to discuss the cause of the misbehavior and what steps can be taken to avoid future misbehavior.
3. The child will receive a consequence that was agreed upon by their parents and the Synergy Director, and will start with a fresh slate the next day.

**If a camper is ever physically or verbally violent to other campers or staff, the camper may be asked to leave Synergy for a period of time decided on by the Director.**



# Synergy Activities

Time	GROUP A	GROUP B
7:00 .....	Arrive at Sanctuary .....	Arrive at Sanctuary
8:00 .....	Morning call in Sanctuary.....	Morning call in Sanctuary
8:30 .....	Music .....	Recreation
9:15 .....	Recreation .....	Music
10:00.....	Lesson .....	Recreation
11:00.....	Recreation .....	Lesson
12:00.....	Lunch .....	Crafts
12:30.....	Crafts .....	Lunch
1:00 .....	Recreation .....	Lesson
1:45 .....	Lesson .....	Recreation
2:30 .....	Rest .....	Snack
2:45 .....	Rest .....	Music
3:30 .....	Snack .....	Rest
3:45 .....	Music .....	Rest
4:30 .....	Movie in Sanctuary.....	Movie in Sanctuary
5:00 .....	Close.....	Close

# **Synergy Contact Information**

## **Synergy Summer Camp Location:**

**Grace Baptist Church  
2176 Walling Road  
Springfield, TN 37172**

## **Grace Baptist Church Administration Office:**

**2100 Park Plaza Drive  
Springfield, TN 37172**

**Glenn McGriff**

**615-384-3393 ext. 2106**

**E-mail Address:**

**[gmcgriff@gbcspringfield.org](mailto:gmcgriff@gbcspringfield.org)**